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## GALASHIELS COMMON GOOD FUND SUB COMMITTEE THURSDAY, 5TH NOVEMBER, 2015

A MEETING of the GALASHIELS COMMON GOOD FUND SUB COMMITTEE will be held in the SELKIRK PARISH CHURCH HALL, SELKIRK on THURSDAY, 5TH NOVEMBER, 2015 at 4.30 PM

J. J. WILKINSON,  
Clerk to the Council,

29 October 2015

<b>BUSINESS</b>		
1.	<b>Apologies for Absence.</b>	
2.	<b>Order of Business.</b>	
3.	<b>Declarations of Interest.</b>	
4.	<b>Minute.</b>  Minute of 20 August 2015 to be approved and signed by the Chairman. (copy attached.)	5 mins
5.	<b>Financial Monitoring Report for 6 months to 30 September 2015</b> (Pages 1 - 10)  Consider report by Chief Financial Officer. (Copy attached.)	20 mins
6.	<b>Any Other Items Previously Circulated.</b>	
7.	<b>Any Other Items which the Chairman Decides are Urgent.</b>	

### NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

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**Membership of Committee:-** Councillors B White (Chairman), S. Aitchison, B Herd and J. G. Mitchell

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Email:- [fwalling@scotborders.gov.uk](mailto:fwalling@scotborders.gov.uk)

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**SCOTTISH BORDERS COUNCIL**  
**GALASHIELS COMMON GOOD FUND SUB COMMITTEE**

MINUTES of Meeting of the GALASHIELS  
COMMON GOOD FUND SUB COMMITTEE  
held in the Corn Exchange, Melrose on  
Thursday, 20 August 2015 at 4.50 p.m.

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Present:- Councillors B White (Chairman), S. Aitchison, B Herd and J G Mitchell,  
Community Councillor R. Kenney (Galashiels Community Council).

In Attendance:- Capital and Investments Manager (K. Robb), Solicitor (H. Macleod),  
Democratic Services Officer (F. Henderson).

1 Member of public

1. **MINUTE.**

There had been circulated copies of the Minute of 9 June 2015 and were referred to paragraph 2 of the Minute of 9 June 2015, in terms of the request from Energise Galashiels for £1,000 financial assistance towards set-up costs. As Councillor White was listed as part of the Leadership Group, the application was circulated to all members of the Galashiels Common Good and agreement sought.

**DECISION  
NOTED:-**

(a) **the Minute, and**

(b) **that the application from Energise Galashiels in the sum of £1,000 towards set-up costs was approved.**

2. **FINANCIAL MONITORING REPORT**

There had been circulated copies of a report by the Chief Financial Officer providing details of the income and expenditure for the Galashiels Common Good Fund for the 3 months to 30 June 2015, full year projected out-turn for 2015/16 and projected balance sheet values to 31 March 2016. The Capital and Investments Manager, Kirsty Robb, highlighted the main parts of the report and referred specifically to the appendices. Appendix 1 to the report provided the actual income and expenditure for 2014/15, which showed a surplus for the year of £100. Appendix 2 provided the balance sheet value to 31 March 2016 and showed a projected decrease in reserves of £11,638. Appendix 3 to the report provided a breakdown of the property portfolio showing actual Income and Expenditure to 30 June 2015. Appendix 4 showed the value of the Newton Fund to 30 June 2015 which showed a decrease. Dividends totalling £183 had been received from the Newton Fund during 2014/15. Mrs Robb answered Members' questions relating to rental income on properties owned by the Common Good and in relation to depreciation of assets. Councillor Mitchel highlighted an error contained in Appendix 3 in relation to Old Gala House, Galashiels. The Community Councillor questioned whether the Ownership of Old Gala House would transfer to the Cultural Trust if approved and was advised that this would not be transfer without the Council releasing it. The Members noted that a provisional date of Wednesday, 28 October 2015 had been set for the Newton Fund Managers to present to the Elected Members.

**DECISION**

**(a) NOTED the:-**

- (i) actual income and expenditure position for 2014/15 in Appendix 1;**
- (ii) final balance sheet value to 31 March 2016 in Appendix 2;**
- (iii) summary of the property portfolio in Appendix 3; and**
- (iv) current position of the investment in the Newton Fund in Appendix 4.**

*The meeting concluded at 5.10 p.m.*



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## **Monitoring Report for 6 Months to 30 September 2015**

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### **Report by the Chief Financial Officer**

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### **Galashiels Common Good Sub Committee**

**5 November 2015**

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#### **1 PURPOSE AND SUMMARY**

- 1.1 This report provides the details of the income and expenditure for the Gala Common Good Fund for the 6 months to 30 September 2015 and full year projected out-turn for 2015/16 and projected balance sheet values to 31 March 2016.**
- 1.2 Appendix 1 provides a projected Income and Expenditure position. This shows a projected surplus of £100 for the year.
- 1.3 Appendix 2 provides a projected Balance Sheet to 31 March 2016. It shows a projected decrease in the revaluation reserves of £11,638 due to the depreciation adjustment.
- 1.4 Appendix 3 provides a breakdown of the property portfolio showing actual Income and Expenditure to 30 September 2015.
- 1.5 Appendix 4 shows the value of the Newton Fund to 30 September 2015.

#### **2 RECOMMENDATIONS**

- 2.1 It is recommended that the Common Good Sub Committee:**
  - (a) Agrees the projected Income and Expenditure for 2015/16 in Appendix 1.**
  - (b) Notes the projected Balance Sheet value to 31 March 2016 in Appendix 2.**
  - (c) Notes the summary of the property portfolio in Appendix 3.**
  - (d) Notes the current position of the investment in the Newton Fund in Appendix 4.**

### 3 BACKGROUND

3.1 This report provides the Committee with financial information for the period to 30 September 2015 and projections to 31 March 2016. The report also contains a projected balance sheet for the Common Good Fund to 31 March 2016.

### 4 FINANCIAL POSITION 2014/15

4.1 Appendix 1 provides detail on income and expenditure for the 2015/16 financial year. The projected net position for the year is a surplus of £100.

#### 4.2 **Income & Expenditure – Rental Income**

There is no rental income for the properties owned by the Common Good.

#### 4.3 **Income & Expenditure – Non-Property Related Income**

The projected out-turn includes an estimate for the interest receivable on cash deposited with the Council. This, however, does not show as an actual income until the end of the financial year as amount is dependent on interest rates and the average cash revenue balance invested with the Council over the full financial year. The annual rate of interest applied to the cash deposits is expected to be around 0.4%.

4.4 The capital reserve is invested in the Newton Fund and distributions are made twice a year in September and February. Dividends of £283 were received in September 2015 in line with the proposed budget of £530 for the year. The proposed budget for 2015/16 is based on a distribution of 2.5% which will be subject to the overall performance of the fund.

4.5 There is no property expenditure projected for 2015/16.

#### 4.6 **Income & Expenditure – Grants & Other Donations**

The grants and other donations distributed and committed to 30 September 2015 are shown below. There are currently no grants and other donations that have been approved but not yet paid. The Sub-Committee at a meeting on 9 June 2015 agreed in principal to award a grant of £1,000 to Energise Galashiels subject to formal application.

<b>Grant Recipients</b>	<b>Approved</b>	<b>£</b>
<b>Approved and Paid to 30 September 2015</b>		
Energise Galashiels Grant	09/06/15	1,000
<b>Total Paid to 30 September 2015</b>		<b>1,000</b>
<b>Approved but not yet paid</b>		
-		0
<b>Total Grants Approved</b>		<b>1,000</b>
<b>Budget 2015/16</b>		<b>3,000</b>
<b>Unallocated Budget</b>		<b>2,000</b>

#### 4.7 **Income & Expenditure – Depreciation Charge**

The depreciation charge is projected to be £11,738 based on the valuation of the properties at 1 April 2014. This will change once the revaluation has been completed. This is not a cash transaction.

4.8 Appendix 2 provides the balance sheet value to 31 March 2015, the projected movement in year and a projected balance at 31 March 2016.

#### 4.9 **Balance Sheet – Fixed Assets**

All fixed assets of the Common Good Fund are revalued every 5 years as part of the Council's rolling programme. The timing of the approval of transfer of the assets to the Galashiels Common Good Fund meant that these were not revalued as part of the rolling revaluation program for Common Good Funds. These will be revalued in 2015/16. Appendix 3 shows the values of the individual properties at 31 March 2015, projected depreciation charges 2015/16 and projected value at 31 March 2016 prior to the revaluation.

#### 4.10 **Balance Sheet – Newton Investment**

a) The markets remain volatile due to the continued downturn in the growth rate of the Chinese economy and the US Federal Reserve's decision to leave US interest rates unchanged. This has resulted in a small negative return of -0.78% for the quarter to 30 September 2015 in comparison to equity markets which fell by 6% in the same period. Newton continues to put plans in place to protect the Fund.

b) Due to the volatility of the market conditions the projections do not include estimates for movements in the unrealised gains. Appendix 4 shows the performance of the Newton Fund since inception.

#### 4.11 **Balance Sheet – Cash Balance**

The cash held by the fund is projected to be £9,870, an in year projected increase of £100. The projected cash movement for 2015/16 is as follows:

<b>Cash Balance</b>	<b>£</b>
Opening Balance at 1 April 2015	9,770
Investment in Newton Fund	0
Projected Surplus for year from Income & Expenditure Statement	100
Net cash movement in Debtors/Creditors	0
<b>Projected Closing Balance at 31 March 2016</b>	<b>9,870</b>

#### 4.12 **Balance Sheet – Capital Reserve**

The projections for the Capital Reserves include the unrealised gain for the Newton Fund as at 31 March 2015 but due to the extremely volatile nature of the markets no estimate has been made for the current years' movement.

## **5 IMPLICATIONS**

### **5.1 Financial**

There are no further financial implications other than those explained above in Section 4.

## 5.2 Risk and Mitigations

There is a risk that investments in the Newton Fund may reduce in value due to market or investment performance. This risk cannot be fully mitigated; however it is being managed by the selection of a Fund Manager with a clear objective of preserving capital values while aiming to produce returns in line with the benchmark

## 5.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

## 5.4 Acting Sustainably

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

## 5.5 Carbon Management

There are no effects on carbon emissions arising from the proposals contained in this report.

## 5.6 Rural Proofing

There are no effects on rural proofing arising from the proposals contained in this report.

## 5.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report

## 6 CONSULTATION

- 6.1 The Monitoring Officer, the Chief Legal Officer, the Service Director Strategy and Policy, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council are currently being consulted and their comments will be made available at the meeting.

### Approved by

**David Robertson**  
**Chief Financial Officer**

**Signature .....**

### Author(s)

Kirsty Robb	Capital and Investments Manager Tel: 01835 825249
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### Background Papers:

**Previous Minute Reference:** Galashiels Common Good Committee. 20 August 2015



**Note** – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

Contact us at Corporate Finance, Council Headquarters, Newtown St Boswells,  
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## GALASHIELS COMMON GOOD FUND

## INCOME AND EXPENDITURE 2015/16

	Actuals at 30/09/15	Full Year Approved Budget 2015/16	Full Year Projected Out-turn	Full Year Projected Over/ (Under) Spend	Para Ref	Commentary
	£	£	£	£		
<b>Property Income</b>						
Rentals Receivable	0	0	0	0		
<b>Non-Property Related Income</b>						
Interest on Cash deposited with Council	0	(70)	(70)	0	4.3	Calculated at 0.4%
Newton Fund Investment – Dividends Rec'd	(283)	(530)	(530)	0	4.4	Calculated at 2.5%
Other Income	0	(3,100)	(3,100)	0		Donation from Ladhope Estate
<b>Total Income</b>	<b>(283)</b>	<b>(3,700)</b>	<b>(3,700)</b>	<b>0</b>		
<b>Property Expenditure</b>						
Property Costs – General	0	0	0	0		
<b>Total Property Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Grants &amp; Other Donations</b>	<b>1,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>		
<b>Running Costs</b>						
Central Support Service Charge	1,922	1,922	1,922	0		
SBC Grant towards Service Charge	(1,322)	(1,322)	(1,322)	0		
<b>Net Running Costs</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0</b>		
<b>Depreciation</b>						
Depreciation Charge	0	11,738	11,738	0		
Contribution from Revaluation Reserve	0	(11,738)	(11,738)	0		
<b>Net impact of Depreciation on Revenue Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Total Net (Surplus)/Deficit for year</b>	<b>1,317</b>	<b>(100)</b>	<b>(100)</b>	<b>0</b>		

## GALASHIELS COMMON GOOD FUND

## BALANCE SHEET VALUE AS AT 30 September 2016

	Opening Balance at 01/04/15 £	Projected Movement in Year £	Projected Balances at 31/03/16 £
<b>Fixed Assets</b>			
Land & Buildings	312,722	(11,738)	300,984
Heritable Assets	0	0	0
<b>Total Fixed Assets</b>	<b>312,722</b>	<b>(11,738)</b>	<b>300,984</b>
<b>Capital in Newton Investment Fund</b>			
Investment in Newton Fund	20,476	0	20,476
Unrealised Gains/(Loss)	569	0	569
<b>Market Value</b>	<b>21,045</b>	<b>0</b>	<b>21,045</b>
<b>Current Assets</b>			
Debtors	0	0	0
Cash deposited with SBC	9,770	100	9,870
	<b>9,770</b>	<b>100</b>	<b>9,870</b>
<b>Current Liabilities</b>			
Creditors	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Assets</b>	<b>343,537</b>	<b>(11,638)</b>	<b>331,899</b>
<b>Funded by:</b>			
<b>Reserves</b>			
Revenue Reserve	(9,770)	(100)	(9,870)
Capital Reserve	(21,045)	0	(21,045)
Revaluation Reserve	(312,722)	11,738	(300,984)
<b>Total Reserves</b>	<b>(343,537)</b>	<b>11,638</b>	<b>(331,899)</b>

## GALASHIELS COMMON GOOD FUND

**PROPERTY PORTFOLIO PERFORMANCE FOR 2014/15**  
**(Actual Income and Expenditure to 30 September 2015)**

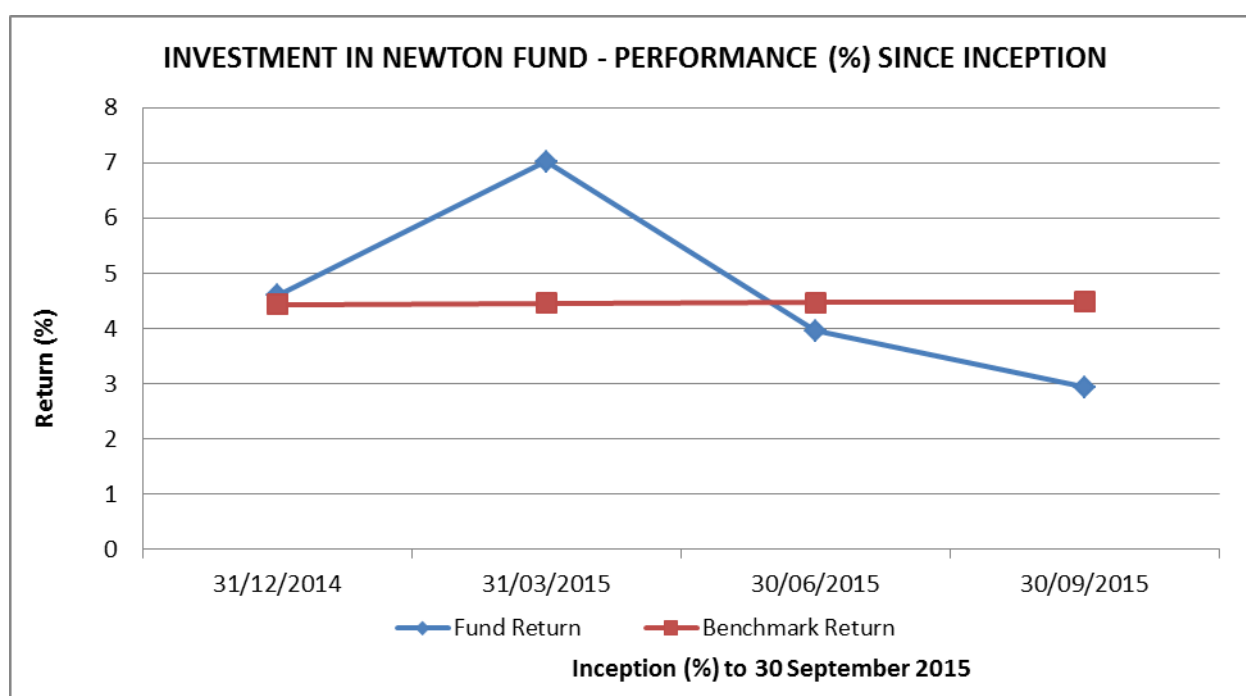
Fixed Assets	Net Book Value at 31/03/15	Projected Depn Charge 2015/16	Projected Net Book Value at 31/03/16	Projected Rental Income 2015/16	Actual Property Expenditure at 30/09/15				
					Repairs	Rates, Water & Power	Ins	Other	Total
	£	£	£	£	£	£	£	£	£
Bank Street Gardens	0	0	0	0	0	0	0	0	0
Ladhope Drive Car Park	0	0	0	0	0	0	0	0	0
Ladhope Golf Course	74,250	0	74,250	0	0	0	0	0	0
Ladhope Woodland	8,800	0	8,800	0	0	0	0	0	0
Ladhope Glen Park	0	0	0	0	0	0	0	0	0
Ladhope Recreation Groud	0	0	0	0	0	0	0	0	0
Old Gala House	219,603	11,738	207,865	0	0	0	0	0	0
Mercat Cross	0	0	0	0	0	0	0	0	0
Sir Walter Scott Statue	0	0	0	0	0	0	0	0	0
Old Town Cemetery	0	0	0	0	0	0	0	0	0
Amenity Ground at Haliburton Pl	10,069	0	10,069	0	0	0	0	0	0
Leabrae Playground	0	0	0	0	0	0	0	0	0
Sml area of Netherdale Play Field	0	0	0	0	0	0	0	0	0
Property Expenditure (General)	-	-	-	0	0	0	0	0	0
<b>Total</b>	<b>312,722</b>	<b>11,738</b>	<b>300,984</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## GALASHIELS COMMON GOOD FUND

## INVESTMENTS EXTERNALLY MANAGED IN NEWTON REAL RETURN FUND

Cost of Investment	Units	£
5 September 2014 (Galashiels Common Good Fund)	10,411	20,000
Contribution from SBC compensation for late investment	248	476
<b>Total Invested to 30 September 2015</b>	<b>10,659</b>	<b>20,476</b>

Value of Investment	£
31 March 2015	21,045
30 June 2015	20,447
30 September 2015	19,865
31 December 2015	
31 March 2016	
<b>Increase/(Decrease) from Total Cash Invested</b>	<b>(611)</b>



## Note:

Benchmark is a performance aim of cash returns (1month GBP LIBOR) plus 4% per annum on a rolling 5 year average. Therefore if GBP 1 month LIBOR is 0.5% p.a., the benchmark for the Newton Fund is 4.5%. It is not an equity market based benchmark.

The following chart shows the Newton Funds quarterly return performance against the Benchmark and against an equity performance index (MSCI AC World Index).

